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**2009-2010 BEECHER SECONDARY SCHOOL STUDENT HANDBOOK/CODE OF CONDUCT**  
THIS HANDBOOK CONTAINS GENERAL INFORMATION FOR THE  
2009-2010 SCHOOL YEAR AND THE STUDENT CODE OF CONDUCT.

**6255 NEFF ROAD, MT. MORRIS, MI 48458, (810) 591-9277**

**ADMINISTRATORS**

Mr. Eugene Pratt, High School Principal  
Mr. Rodney Prewitt, Middle School Principal  
Ms. Sue Love, Student Interventionist  
Mr. Courtney Hawkins, Athletic Director  
Ms. Francine Edwards, Director of Curriculum/Special Education  
Ms. Diana Castle, Director of State & Federal Programs

**This Handbook Book Belongs To:**

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**HANDBOOKS ARE MADE AVAILABLE TO ALL STUDENTS AT BEECHER MIDDLE/HIGH SCHOOL, AND ISSUED WITH THE INTENT OF ASSISTING STUDENTS IN THE EFFICIENT MANAGEMENT OF THEIR TIME, ENABLING STUDENTS TO BECOME BETTER ORGANIZED, IMPROVING STUDENTS' STUDY HABITS, AND ULTIMATELY HELPING STUDENTS BECOME MORE SUCCESSFUL IN SCHOOL.**

**BEECHER BOARD OF EDUCATION  
GENERAL PERSONNEL POLICIES EMPLOYMENT/EQUAL OPPORTUNITY  
ADOPTED AUGUST 20, 2008.**

All employees of the Beecher Board of Education shall be employed and considered for employment according to Federal and State equal employment opportunity and fair labor standards applicable to all agencies receiving Federal and State funds.

The Beecher Board of Education shall enforce and follow all guidelines addressed in federal rules and regulations covering nondiscrimination policies.

These policies shall include Section 7 of the Civil Rights Act of 1964, Title IX of the 1975 Act, and the Rehabilitation Act of 1973, Public Law 93-142, and Section 504.

**BEECHER BOARD OF EDUCATION**

Mrs. Kimberly Green, President  
Mrs. Mary L. Rankins, Vice President  
Mrs. Michele Loper, Secretary  
Ms Tracy R. Harris, Treasurer  
Mrs. Brenda Bauer, Trustee  
Ms. LaSonya Larry, Trustee  
Mr. Paul Richmond, Trustee  
Mr. Paul Baker, Acting Superintendent

August 31, 2009	Staff Professional Development - No Students
September 1, 2009	Staff Professional Development - No Students
September 2, 2009	Staff Professional Development - No Students
September 3, 2009	Staff Professional Development - No Students
September 7, 2009	Labor Day - No School
<b>September 8, 2009</b>	<b>First Full Day of School for Students</b>
October 8, 2009	½ Day - NO CLASSES PM Session Only <b>Parent/Teacher Conferences 12:30p.m. - 6:00p.m.</b>
November 6, 2009	End of the 1 <sup>st</sup> Marking Period
November 25, 2009	½ Day - NO CLASSES PM Only/comp time for PTC MSHS time shortened by 11 minutes
November 26-29, 2009	NO CLASSES - Thanksgiving Break
December 23, 2009	NO CLASSES - Winter Break Begins (Dec 23 - Jan 3)
January 3, 2010	NO CLASSES - Winter Break Ends
<b>January 4, 2010</b>	<b>Classes Resume - Students Return</b>
January 18, 2010	NO CLASSES - Martin Luther King Day
January 26-28, 2010	Final Exams (1/2 day)
January 28, 2010	End of the 2 <sup>nd</sup> Marking Period/1 <sup>st</sup> Semester
January 29, 2010	NO CLASSES - Teacher Record Day
February 12, 2010	NO CLASSES - Staff Professional Development
February 15, 2010	NO CLASSES - President's Holiday
March 4, 2010	1/2 Day - NO CLASSES PM Session Only <b>Parent/Teacher Conferences 12:30p.m. - 6:00 p.m.</b>
March 9,10,11,2010	MME Testing (1/2 day)
March 26, 2010	End of the 3 <sup>rd</sup> Marking Period
April 1, 2010	NO CLASSES PM Only/comp time for PTC
April 2, 2010	NO CLASSES - Good Friday
April 5, 2010	NO CLASSES - Spring Break Begins
April 9, 2010	NO CLASSES - Spring Break Ends
<b>April 12,2010</b>	<b>Classes Resume - Students Return</b>
May 28-31,2010	NO CLASSES - Memorial Day Break
June 8-10,2010	Final Exams (1/2 day)
June 10, 2010	½ Day Last Day for Students End of 4 <sup>th</sup> Marking Period/2 <sup>nd</sup> Semester
June 11, 2010	Teacher Record Day

## Letter to Parents

Dear Parents,

Beecher Middle High School would like to welcome you to the 2009-2010 school year full of learning opportunities. We have been busy working to provide an exciting year in which we will expose students to a rigorous and relevant curriculum.

You and your child are an integral part of our school's success. We challenge you to become an active and involved parent. In return we accept your challenge to expect each Beecher Middle and High School teacher to constantly work toward inspiring your child(ren). We plan to ensure certainty of opportunity for all students.

The educational focus of Beecher Middle/High School is consistent with the Beecher Board of Education's mission, goals, and objectives. We support and applaud the efforts of all our teachers as they provide challenging and positive learning experiences that will address and meet the individual and collective needs, abilities and differences of your child(ren). As you become an involved and supportive parent, we trust you will maintain your enthusiasm as you help us promote the mission, goals and objectives of our District and the Beecher Middle/High School.

Thank you in advance for all your support and assistance during this exciting school year.

Respectfully Yours,

Eugene Pratt  
High School Principal

Rodney Prewitt  
Middle School Principal

**GENERAL  
INFORMATION  
AND  
PROCEDURES**

The Beecher Community School District is dedicated to creating and maintaining a positive learning environment for all students.

Teachers, administrators, parents, and students must assume a responsible role in promoting behavior that enhances academic and social success. Courteous, respectful, and responsible behavior fosters a positive climate for the learning community.

This information has been carefully prepared and presented so that it will be of great value in helping you adjust to our school and become an integral part of it.

The ultimate purpose of education is to help each student become an effective citizen in a democracy. The development and acceptance of the responsibilities and obligations of good citizenship will help us to participate successfully in the world of tomorrow.

We hope that you will participate in our varied activities, and thus, find those within our school, which prepare you to live a better life, and take your place within this complex society. Remember that your success in this school will be directly proportional to your efforts.

#### **GENERAL INFORMATION**

The Student Handbook is designed to assist you and others in becoming better acquainted with secondary school rules and regulations.

As a student, you are expected to familiarize yourself with the contents of the handbook. Most questions you and your parents will have, regarding policies, can be answered within these pages.

#### **BEECHER DISTRICT MISSION STATEMENT**

The mission of the Beecher Community School District, as the leader of our community education network, is to insure our students compete successfully in a multi-cultural, international society through the use of community learning centers, individual performance based curricula, active parenting, and superior staff.

### **SCHOOL CLOSING ANNOUNCEMENTS**

In the event that school is cancelled, the following radio and T.V. stations will be informed:

WFDF - (AM-910)	WDZZ - FM-92.7)
WKMF - (AM-FM-K101)	WJRT - TV (12)
WEYI - TV (25)	WNEM - TV (5)

### **OFFICE HOURS**

The Office hours are from 7:30 a.m. to 4:00 p.m.

### **SCHOOL DAY SCHEDULE**

#### **High School**

1 <sup>st</sup> Hour	7:15am-8:10am
2 <sup>nd</sup> Hour	8:15am-9:15am
3 <sup>rd</sup> Hour	9:20am-10:20am
4 <sup>th</sup> Hour	10:25am-12:15pm
<b>4<sup>th</sup> Hour A</b>	
Lunch	10:25am-11:00pm
Class	11:05am-12:10pm
<b>4<sup>th</sup> Hour B</b>	
Class	10:25am-11:00
Lunch	11:05am-11:40am
Class	11:45am-12:15pm
5 <sup>th</sup> Hour	12:20pm-1:15pm
6 <sup>th</sup> Hour	1:20pm-2:16pm

#### **Middle School**

1 <sup>st</sup> Hour	8:15am-9:15am
2 <sup>nd</sup> Hour	9:20am-10:20am
3 <sup>rd</sup> Hour	10:25am-11:25am
4 <sup>th</sup> Hour	11:30am-12:30Pm
5 <sup>th</sup> Hour	12:35pm-2:15pm
<b><u>7<sup>th</sup> Grade</u></b>	
Class	12:35pm-1:00pm
Lunch	1:05pm-1:40pm
Class	1:45pm-2:15pm
<b><u>8<sup>th</sup> Grade</u></b>	
Class	12:35pm-1:35pm
Lunch	1:40pm-2:15pm
6 <sup>th</sup> Hour	2:20pm-3:16pm

### **MEDIA CENTER**

1. The media center is open from 7:15 a.m. until 2:31 p.m. daily except half days. Students may make an appointment to use the media center earlier than 7:15 a.m. or stay later than 2:31 p.m.
2. Students must have a pass from a teacher to use the media center during school hours. They must check in with the media specialist when they arrive and sign in at the check out counter.
3. **NO EATING, DRINKING, OR GUM CHEWING IS ALLOWED IN THE MEDIA CENTER.**
4. **NO CELL PHONES ALLOWED.**
5. **ALL PORTABLE ELECTRONIC DEVICES ARE NOT TO BE USED IN THE MEDIA CENTER.**
6. Books circulate for two weeks. They can be renewed for another two weeks.
7. The computers are available for research, word processing, and career and college information only. Personal "surfing", using message boards, and participating in chat rooms must be done at home.

### **STUDENT ACTIVITIES, CLUBS, AND ORGANIZATIONS**

Beecher offers a variety of student activities, clubs, and organizations. The activities are provided to give students an opportunity to develop interests and leadership skills as well as fellowship with other students. Interested and qualified students may see faculty sponsors about membership.

Students may take part in after-school activities only with a sponsor present. The sponsor will be the last to leave after an activity.

### **CAFETERIA**

Beecher participates in the National School Lunch program that enables students who qualify to have free or reduced price lunches. Students can pick up an application to fill out the first week of school that will be used to determine students' eligibility for free or reduced meals.

1. Breakfast is served from 6:45am to 7:10am for H.S. students and 7:45am to 8:10am.  
Lunch is served from 10:25am to 2:15pm.
2. Special lunch passes will be issued to students leaving school early because of Skill Center or Co-op, and to those with special needs.
3. Students with special lunch passes are the only students who will be allowed to use the cafeteria services before the regular times lunch is served.
4. **ALL SCHOOL RULES AND REGULATIONS WILL APPLY IN THE CAFETERIA.**
5. Students are to clean up after themselves by cleaning-off their tables, and putting trash in the trash containers.

### **TIME BETWEEN CLASSES**

The classroom teacher dismisses students from class. When the bell rings, students are allowed 5 minutes to get to their next class. Tardiness is not excused except in cases of illness and/or a pass from administration, or counselor's office.

### **HALL PASSES**

Students are not to be in the halls during class time without a pass. Passes should only be given in cases of emergency, or doctor's excuse.

**NO PASSES THE FIRST 15 MINUTES OR THE LAST 15 MINUTES OF CLASS.**

### **ILLNESS**

In case of illness during the school day, students should report to the main office. **In order to be seen students must have a pass.** Students will not be permitted to go home when ill, unless

contact is first made with a parent, or legal guardian. Transportation arrangements must be made prior to leaving. **No student will be allowed to walk home during school hours without permission from a parent or legal guardian.**

The Beecher Teen Health Center (BTHC) is a school based health center c/o Mott Children's Health Center that provides comprehensive health services to adolescents' ages 10-21 throughout Genesee County. BTHC provides services such as medical care, health and sports physicals, mental health counseling, family planning and health education, laboratory tests and referrals to other services.

Beecher Middle High School will receive priority for services when there is a waiting list. **A parental consent form must be on file at the health center to receive services.** You may call BTHC at (810) 591-9333.

New parental consent forms are available in the main office of BMHS along with F.Y.I. forms regarding how we protect your child's privacy here at the Beecher Teen Health Center.

Please make sure you obtain and forward a completed form so your child may be seen in the clinic.

#### **MEDICATION**

Students receiving medications at school must have a **permission form** signed by the physician and the parent, **each school year**. The parent is responsible to see that medication is brought in a labeled container from the pharmacy and supplied as necessary.

If doses need to be divided, it will be the responsibility of the parent to do so before bringing the medication to school. Students using inhalers and nebulizers should also have a permission form signed.

All medications will be administered in the school office. A log for each child-administered medicine will be on file in the office. At the end of the school year, all medications that remain must be picked up by the parent. Any medication that is left will be destroyed.

#### **FIRE DRILLS**

The sounding of the fire alarm is the signal for leaving the building. All students, teachers, other employees, and visitors, shall evacuate the building immediately after the fire alarm sounds.

The following safety rules will apply:

- ✓ Walk rapidly and quietly to the nearest exit. Do not run.
- ✓ Leave all belongings in the classroom.
- ✓ Walk away from the building far enough to ensure that you are in no danger, and that you are not blocking someone's exit.
- ✓ Stay with your teacher.
- ✓ Each teacher is responsible for taking attendance once all students are outside the building.
- ✓ Students who are not at the assigned areas during fire drills could subject themselves to a Level I, Level II, or Level III violation.

#### **TORNADO DRILLS**

Tornado drills will be announced over the public address system, or each classroom will be notified individually. When the tornado announcement is given, students will go to the assigned area. Teachers will take roll after their students reach the shelter area.

Beecher Secondary School will not be closed as a result of tornado warnings. Children will be excused to go home with their parents, legal guardians, or others who are designated in writing, signed by the child's parents, or legal guardians, as having the authority to have a student released into their care.

Those seeking to obtain a student's release from school must report to the principal's office in order for that student to be released.

#### **VISITORS**

All visitors are to report first to the main office upon arrival at the school. No visitors are to go directly to the classroom.

**SCHOOL COLORS**

Red and White.

**SCHOOL SONG**

STAND UP AND CHEER FOR DEAR OLD BEECHER HIGH,  
FOR TODAY WE RAISE OUR RED AND WHITE FLAGS UP ON HIGH  
RAH! RAH! RAH!  
OUR TEAMS ARE FIGHTING, AND WE'LL WIN THIS GAME.  
WE'VE GOT THE TEAM,  
AND WE'VE GOT THE STEAM  
TO WIN FOR BEECHER HIGH TODAY!  
GO, BEECHER, GO!  
GO, BEECHER, GO!  
HIT 'EM HIGH, HIT 'EM LOW,  
GO, BEECHER, GO!

**ASSEMBLIES AND PEP RALLIES**

Students are expected to be courteous and attentive at assemblies, and pep rallies. Boisterousness and catcalls are out of order, display poor manners, unacceptable citizenship, bad sportsmanship, and will not be tolerated.

**SCHOOL DANCES**

Students must observe the following rules at Beecher High School dances:

1. All school dances must be sponsored by a regular school organization and approved by the sponsors, and the school administration.
2. Dances following an evening athletic event must end no later than 12:00 midnight.
3. Dances are for Beecher students only. (excluding homecoming/prom)
4. Any Beecher student can attend dances unless prohibited by previous behavior problems, or suspension from school.
5. Students who leave the building will not be allowed to return to the dance.
6. Use of tobacco/alcohol, or other drugs, on school grounds during dances, are violations of school rules, local, state & federal laws and will be treated the same as when school is in session.

### **HALL LOCKERS AND GYM LOCKERS**

The school assumes no responsibility for student property lost or stolen from lockers.

When the question of school safety is an issue, lockers may be searched to protect the health and welfare of the students, and staff members.

Inspections of lockers by members of the staff can take place when there is reasonable cause to believe that prohibitive articles are stored in them.

### **SECURITY OFFICERS**

The security officers are employed to perform the following duties:

1. Assist in the enforcement of school rules and regulations, on school grounds, and at school-related events.
2. Maintain the safety and protection of students, staff, and visitors.

### **SEARCH AND SEIZURE**

School officials maintain the right to search and seize forbidden items in a student's possession. They may also search school property (lockers, desks, etc.) assigned to a student, as well as vehicles on school property, when there is suspicion to believe that illegal items are involved.

The search of an area assigned to a student, or the student's possessions, should be conducted in the presence of the student. In case of an emergency, or when the student is unavailable, staff members have the authority to enter and search school property as well as possessions brought on school property, and seize items covered by this regulation.

The student should be informed of the search if possible and prudent.

### **TELEPHONES/CELL PHONES**

Office and classroom telephones are for the purpose of conducting school business. However, in the case of an emergency, office telephones will be available for student use. Cell phone use, or display, including CD player, MP3 players, and IPOD's by students during school hours is prohibited.

If students violate this policy, any Beecher employee has the right to confiscate the electronic device. The item will be given to the main office and kept until a parent or guardian retrieves it.

In addition, parents we ask that you do not call your child during class time on their cell phones, this action will result in her/his cell phone being confiscated by the teacher.

#### **GUIDELINES FOR TELEPHONE CALLS**

Parents and students should have all arrangements taken care of before the students leave for school in the morning.

- How is the student getting home?
- Does your child have everything he/she needs to bring to school?
- Does your child have sports practice after school? What time is it over? How is your child getting home?
- Does your child have after school detention? What time is it over? How is she/he getting home?

Because education is important at Beecher Middle/High School (BMHS):

- Teachers will not give passes to the office to use the telephone.
- Students will not be called out of class for telephone calls.
- Messages for students will be taken only in the case of an actual emergency.
- **STUDENTS WILL NOT BE ABLE TO USE THE TELEPHONE IN THE OFFICE UNLESS IT IS AN EXTREME EMERGENCY.**

#### **LOST AND FOUND**

Lost or found articles should be reported to the office. The school has no liability for students' property; therefore, good judgment should be exercised when bringing valuables to school.

#### **GENNET CLASSES**

Beecher joins all other Genesee County schools in providing a technology classroom program called GENNET, which stands for Genesee Network Educational Technology. Beecher students can use this resource to take classes with students at other schools by means of interactive television.

### **Genesee Area Skill Center/TECHNOLOGY CENTER (GASC)**

Enrollment for the Skill Center must be done during the second semester of the sophomore or junior years. Only juniors and seniors can take GASC classes.

### **GASC CALENDAR**

The GASC Technology school calendar is the same as the Flint Community School calendar. There are no classes on the days Flint schools are not in session.

When GASC classes are not in session, first and third session students may stay home during that time. Second session students will remain on campus, in the assigned area.

#### Schedule

##### **First Session**

7:00-9:20 Students leave from the parking lot at 6:30 a.m.

##### **Second Session**

9:25-11:45 Students leave from the parking lot at 9:00 a.m.

##### **Third Session**

11:50-2:10 Students leave from the parking lot at 11:00 a.m.

### **GUIDANCE & COUNSELING**

The mission of the Guidance and Counseling department is to positively encourage and assist all students to maximize their academic and personal potential. Through the comprehensive guidance and counseling program all students will acquire knowledge of self and others, educational planning, career exploration and development. This is done by helping students learn to learn, learn to work and learn to live now and in the future.

The guidance and counseling department is responsible for guidance curriculum (group activities), individual student planning (class schedules), responsive services (crisis intervention, individual and small group counseling, agency referrals) and systems support (administrative consultation and collaboration).

Services offered by the Guidance and Counseling department include: College campus tours, college and military representative visits to Beecher, parent/student workshops, college applications and admissions assistance, scholarship and financial aid applications and assistance, ACT/SAT test

information and registration, PSAT testing, NCAA eligibility and enrollment and GASC (Skill Center) recruitment at Beecher.

The services and resources of the Guidance and Counseling department are available to parents and guardians who are also encouraged to contact the department with any academic or family question or concern.

#### **CURRICULUM NIGHTS - PARENTS/STUDENT INFORMATIONAL EVENINGS**

Parents and their students are strongly encouraged to attend each informational evening that is scheduled throughout the school year. These events include valuable information about: graduation requirements, review of current grades and transcripts, ACT/SAT information, college admissions requirements, scholarships and financial aid, credit recovery for credit deficits, and opportunities to meet with college representatives.

#### **HIGH SCHOOL STUDENT CLASSIFICATION/ATTENDANCE REQUIREMENTS**

- A. 9<sup>th</sup> Grade - Students who have successfully completed middle school will be classified as a 9<sup>th</sup> grader.
- B. 10<sup>th</sup> Grade - A student must have earned **10** credits by the end of the freshman year to be classified as a 10th grader.
- C. 11<sup>th</sup> Grade - A student must have earned **21** credits by the end of the sophomore year to be classified as an 11th grader.
- D. 12<sup>th</sup> Grade - A student must have earned **32** credits by the end of the junior year to be classified as a senior.

Attendance requirements: 8 semesters of attendance are generally required for high school students. Students who withdraw from school prior to the end of the first, or third, marking period will receive no semester grade. Students who withdraw, or drop, from an individual class during the second, or fourth, marking period will receive a letter grade of "E."

### **CUMULATIVE GRADE POINT**

The student's total honor points divided by the total credits attempted, equals the grade point average.

#### Regular Class

A	= 4.0
A-	= 3.8
B+	= 3.5
B	= 3.0
B-	= 2.8
C+	= 2.5
C	= 2.0
C-	= 1.8
D+	= 1.5
D	= 1.0
D-	= 0.8

#### Advanced Placement Classes

A	= 4.40
A-	= 4.18
B+	= 3.85
B	= 3.30
B-	= 3.08
C+	= 2.75
C	= 2.20
C-	= 1.98
D+	= 1.65
D	= 1.10
D-	= 0.88

### **SEMESTER CREDITS**

Students must carry a minimum of six (6) classes each semester. Most courses carry a minimum value of one credit per semester.

### **GRADUATION REQUIREMENTS**

Forty four (44) total credits are required for graduation and MUST include the following:

4 years of English	8 credits
4 years of Math	8 credits (2 credits of geometry)
3 years of Social Studies	6 credits (2 credits of American History, and 1 credit of Government, 1 credit of Economics)
3 years of Science	6 credits
1 year of Health/Physical Ed	2 credits OR 2 years/4 credits Band = 1 Physical Education credit)
1 year of Business Technology	2 credits (Career/EDP Tech)
2 years Non-Core (Foreign language, fine arts, performing arts, vocational education, business, etc.)	4 credits

**CLASS SCHEDULES**

The selection of classes is a cooperative procedure between the counselor, student, and parent/guardian. Classes are selected in the following sequence:

- 1<sup>st</sup> Classes needed for graduation, including any previously failed classes
- 2<sup>nd</sup> EDP/Career goals
- 3<sup>rd</sup> Student's abilities and interests

Classes, once started, ordinarily should not be changed. Administrative endorsement is required for any schedule changes that are made.

**DUAL ENROLLMENT/EARLY COLLEGE CREDIT**

Dual enrollment in college courses, while attending high school as a junior or senior, is possible as a result of the State of Michigan Post-secondary Enrollment Option Act of 1996.

**DUAL ENROLLMENT ELIGIBLE STUDENTS**

To qualify for dual enrollment under Public Act 594 of 2004, a student must achieve the minimum passing score on the (MME) ACT Plan Assessment Test in the subject area in which they wish to dual enroll. The following is the table of minimum ACT Plan Assessment Scores:

<b>CONTENT AREA</b>	<b>MINIMUM PASSING SCORE</b>
ENGLISH	21
SCIENCE	19
READING	17
MATHEMATICS	18
WRITING	21

Students may take courses in subjects for which they are not tested, such as history, political science, psychology, computer science, or foreign language, courses not offered by the school, and fine arts programs, career and vocational classes leading to a degree or certification, as permitted by the district, as long as they have obtained proficiency in at least one area of ACT Plan.

**DUAL ENROLLMENT ELIGIBLE COURSES**

Students that qualify for dual enrollment would be entitled to receive tuition and fee support for classes at eligible post-secondary institutions (state universities, community colleges, or independent, nonprofit, degree-granting colleges or universities, located within Michigan) and also through the

GenNET/FANET ITV Higher Education Courses offered on the Beecher High School Campus. Parents are responsible for transportation and required textbooks.

- ❖ The school in which the student is enrolled does not offer the course.
- ❖ The course is offered by the public school in which the student is enrolled but is determined, by the Board of Education to not be available to the student because of a scheduling conflict beyond the student's control.
- ❖ A course cannot be in the subject area of hobby craft, recreation, physical education, theology, divinity, or religious education.

#### **DUAL ENROLLMENT CREDIT**

- ❑ Eligible students may enroll in post-secondary courses for high school credit or post-secondary credit, or both.
- ❑ Students will designate which type of credit they desire at the time of enrollment and shall notify both the high school and post-secondary institution of that designation.
- ❑ Students may make different credit designations for different courses.
- ❑ High school credits granted to a student shall be counted toward the graduation and subject area requirements of the school district.

#### **ADVANCED PLACEMENT CLASSES**

Advanced Placement classes are weighted with a higher honor point value. Students in AP classes may take a test at the end of the year to determine advanced placement status in college.

#### **SCHOLARSHIPS**

A wide variety of scholarships are available throughout the school year in the counseling office. Students are encouraged to contact the counselor for specific scholarships information and assistance in completing scholarship applications.

#### **COLLEGE ADMISSIONS REQUIREMENTS**

Admissions requirements vary from one college to another and also are dependent upon the program a student wishes to enter. In addition to official transcripts and student discipline and

attendance records, admissions applications also include the following: letters of recommendation, documentation of community volunteer service work, list of extra-curricular activities and employment.

To give students a basic understanding of the importance of maintaining good grades and achieving good ACT scores, the following are basic GPA and ACT guidelines for some of the colleges and universities in Michigan:

COLLEGE/UNIVERSITY	MINIMUM G.P.A.	AVERAGE ACT SCORE
Central Michigan	2.6	22
Eastern Michigan	2.4	21.5
Ferris State	2.0	20.8
Kettering University	3.0 and better	26
Michigan State	2.75	24.5
Northern Michigan	2.2	22
U of M - Ann Arbor	3.0 and better	28
U of M - Flint	2.8	21
Western Michigan	2.4	22

Although many students have the potential for post-secondary success, their overall academic performance in high school is not indicative of their true potential. Therefore many colleges and universities have alternative admissions procedures for students who have academic potential but who due to their economic, cultural, or educational background would be unable to realize that potential without special support services. Students who are highly motivated to attend college and do not meet the minimum admissions criteria should contact the college of their interest and inquire about alternative admissions procedures.

#### **REPORT CARDS AND PROGRESS REPORTS**

Report cards are computerized and distributed at the end of each quarter. (The report card includes grades, attendance, and comments.)

"A" is exceptionally good, or outstanding; "B" is superior; "C" is average; "D" is inferior, or poor; and "E" is failure, with no credit allowed. "I" indicates an incomplete grade.

Incompletes are to be made up within two weeks following the end of the marking period, or an "E" will be recorded.

Midway through each marking period, teachers will send progress reports to the parents, or guardians. These reports will be mailed directly to the home.

#### **APPEAL A GRADE**

- o Students should make an appointment to meet with the teacher, after school, to discuss their grade.
- o If not satisfied at the first level, students should meet with the counselor, or administration to set up a conference that will include the student, counselor, teacher, and parent/guardian if parent, or legal guardian, indicates a desire to be present.
- o If the issue is not settled at the above-mentioned level, the student can appeal the issue to the Director of Secondary Instruction/State & Federal Programs.

#### **CREDIT RECOVERY**

Credit deficiencies may be rectified by completing credits through adult education, summer school, and the On-line Credit Recovery courses which is during 0 hour or 7<sup>th</sup> hour. To ensure proper credit recovery enrollment in any credit recovery course must be done through consultation with the counselor.

#### **SENIOR FAILURE NOTIFICATION**

Written notification will be sent to parents/guardians after the first semester and again after the third marking period for all of the seniors who have not completed the required graduation credits and are at risk of not graduating in June.

#### **COMMENCEMENT EXERCISES**

Commencement is for students who have earned their diplomas with the Beecher Board of Education and the State of Michigan Department of Education requirements for graduation. Thus, only those students, who have earned their diplomas at the time of commencement, will be allowed to participate in the commencement ceremony.

Participation in commencement is a privilege, and not a right. Students are expected to behave in a dignified manner.

#### **NATIONAL HONOR SOCIETY/JR. NATIONAL HONOR SOCIETY**

Membership in the National Honor Society is based upon scholarship, leadership, service, and character. The faculty council has determined that a 3.2 GPA is the minimum required

for induction into the National Honor Society and the Jr. National Honor Society for middle school.

#### **SCHOOL BOARD ELIGIBILITY POLICY**

Per Board Policy to be eligible for athletic activities in grades nine through twelve, students must pass 5 out of 6 classes and maintain a marking period average of at least 2.0.

If a student, at the end of a marking period, has less than a 2.0 but at least a 1.7, that student can be placed on academic probation. Students will be allowed to participate until the next marking period under the following conditions:

1. Students must attend a study table session at least 2 times per week.
2. Grades will be monitored weekly. At the end of each week students must have a 2.0. If this requirement is not met, they will not be allowed to participate until requirement is achieved.
3. Academic probation is allowed only one time per school calendar year.

If there are questions regarding these policies and procedures please feel free to contact Mr. Courtney Hawkins, for the Beecher Community School District.

#### **NCAA CLEARINGHOUSE**

Any student athletic interested in eligibility and enrollment in the NCAA Clearinghouse should contact the Athletic Director and the counselor.

#### **ENROLLMENT**

The parent/guardian will provide an official transcript of grades from the last school attended, and present proof of residency in the Beecher School District, such as a driver's license, voter registration card, or other documentation.

Immunizations must be up to date, and the student must agree to abide by all School Board policies. In addition, the student must be presently enrolled in school, or free of expulsion, from the last school attended.

Additionally, student behavior/discipline records will be administratively requested from the last school attended.

### **IMMUNIZATIONS**

Section 1177 of the Michigan Revised School Code addresses immunizations, and states, in part, "A child enrolling in a public or non-public school in this State for the first time shall submit one of the following:

1. A statement signed by a physician that the child has been tested for, and immunized or protected against, diseases specified by the Director of Public Health.
2. A statement signed by a parent or guardian to the effect that the child has not been immunized because of religious conviction, or other objections to immunizations.
3. A request signed by a parent or guardian that the local health department administer the protective injections."

**Michigan Law requires students to be immunized against vaccine-preventable diseases to attend school.**

### **STUDENTS LEAVING THE DISTRICT**

It is important that a parent contact the office to formally begin the check-out process. Checkout forms must be completed before a student's records can be released.

Students, who leave the district, should pay all fines owed to the school before any transcripts, or other school records, are forwarded to a receiving school, or employer.

Students transferring to another school should also make sure all textbooks, library books, and other school materials, are turned in to the proper teacher, or place.

Students must have proof of address change to move out of the district. If students wish to move out for other reasons, Board of Education approval is needed.

### **WORK PERMITS**

Work permits are issued to students under 18.

### **STUDENT EDUCATIONAL DEVELOPMENT PLAN**

Students, with the assistance of their counselors, and teachers, should develop and maintain an Educational Development Plan (EDP).

The EDP should include:

1. A record of the student's academic, and nonacademic, plans that the student intends to follow.
2. A record of academic achievement that includes transcripts, the results of any statewide subject matter assessment tests and nationally or locally normed achievement tests.
3. A record of career preparation that includes records of vocational-technical training under school auspices that may help prepare the student for a job, or career, post secondary education, problem-solving experience, and lifelong learning preparation.
4. A record of recognition and accomplishments of non-academic competencies, awards, and certificates. Each student is responsible for submitting records of activities engaged in, outside the regular school day.

Beecher will not release the information contained in a student's EDP without the written consent of the student's parent/ guardian, or, if the student is 18 years of age or older, without the written consent of the student.

### **PHILOSOPHY OF ATTENDANCE**

The Board, administration, and staff, believe that students gain important educational benefits from regular school attendance.

The attendance policy puts the burden of responsibility on students to be in their classes on time, fully prepared for their lessons.

The Michigan compulsory school attendance law states: "Every parent, guardian, or other person in this State, having control and charge of any child between the age of 6 and 16, shall send such child, equipped with the proper textbooks necessary to pursue his/her school work, to school during the entire school year.

"Such attendance shall be continuous and consecutive for the school year fixed by the district in which such child is enrolled." M.C.L.A. 380.1561, 380.1561 (3a-3c), and 380.1586(3)

#### **ATTENDANCE PROCEDURES**

**Tardy:** If a student is not inside the classroom door, and seated, when the bell rings, the student is tardy. Three (3) tardies will equal one (1) absence.

#### **Absences:**

- ❑ Parents/Guardians must call the school on the days their children are absent.
- ❑ In the event that a student is absent, and phone contact with the school is not made by a parent/guardian, phone contact will be attempted by the school.
- ❑ After ten (10) absences in a class, in a semester, the student will fail that class. Only administration can make an exception to this rule. (Exceptions are listed under "Excused Absences.")
- ❑ A petition will be filed with the Family Division of Genesee County Circuit Court for students under sixteen (16) years of age who are habitually absent.
- ❑ Regular Education Students, sixteen and older, who fail three or more classes due to absences, will be removed from all classes for the balance of the semester, and referred to an alternative school program.

#### **Excused Absences:**

To excuse an absence, a parent or guardian, within two (2) school days of a student's absence, must submit documentation to the administration.

Acceptable documentation includes:

- ✓ Illness or hospitalization verified by a person in the medical profession.
- ✓ School-related activities.
- ✓ Death of a family member.
- ✓ Required legal, or court, attendance.
- ✓ Religious instruction, or obligations.
- ✓ Professional appointments that cannot be made after school.

- ✓ **Appeal Process for Absences** (Parent or legal guardian should meet with the counselor or administration to set up a conference that will include the student, parent/legal guardian, a teacher, counselor, and an administrator.

**Rewards for Good Attendance:**

Classroom teachers may devise a way to reward students for good attendance in their classrooms. Such rewards should be included in the classroom rules that are distributed at the beginning of the school year-rewards must comply with school board policies.

The administration shall reward perfect attendance by giving a certificate of attendance to each student who is present each day during the school year.

**Procedure For Leaving School Grounds**

Students are not permitted to leave school grounds, during the school day, without permission. All requests to leave school grounds must be cleared through the main office. **Students are not permitted to walk home during school hours without an adult.**

If a student leaves the school grounds without permission, it will be considered skipping which is a Level I violation under the Student Code of Conduct.

**TEXTBOOKS/SCHOOL PROPERTY/ID Badges**

STUDENTS WILL BE EXPECTED TO MAKE REASONABLE RESTITUTION FOR BOOKS THAT ARE DAMAGED, OR LOST. The value of a book will be listed on the book sticker at the time it is issued. The cost to replace ID Badges that have been lost will be \$2.00.

STUDENTS ARE RESPONSIBLE FOR ANY BEECHER SCHOOL DISTRICT PROPERTY, OR EQUIPMENT, THAT IS DAMAGED OR LOST, Due TO THEIR NEGLIGENCE.

**DRIVING AND PARKING**

Students who drive to school **must** park their cars in the section reserved for student parking. **Authorized Vehicle Parking Permits can be obtained with a signed parental and/or guardian Parking Permit form. The Vehicle Parking Permit must coincide with the vehicle license plate number. Under no circumstances are students to park, unauthorized, in the teachers' parking lot. Students who park in restricted areas may have their cars towed away at the students' expense.**

**DISTRIBUTION OF OUTSIDE LITERATURE**

Students are not permitted to distribute special interest literature, nor use school facilities such as bulletin boards for special interest purposes, or items of any obvious controversial nature.

Any literature to be distributed by students, or posters to be placed on bulletin boards, must have prior approval of the administration. This policy is not intended to stifle academic discussion and examination of controversial issues in a classroom setting.

**AGE OF MAJORITY LAW**

The administration and staff acknowledge that, when a student reaches the age of majority, eighteen (18), she/he is afforded all the rights and privileges of adulthood, but must continue to follow school rules.

In order to preserve the common good of the school community, however, adult students are required to abide by the rules and regulations that have been established by the Beecher Board of Education.

**RIGHT TO ACCESS AND PRIVACY OF RECORDS**

All parents and guardians have the right, pursuant to the Family Educational Rights and Privacy Act, to examine the official records, files and data of the school district directly related to the student.

They also have the right to challenge any of the contents of said records to insure their accuracy and fairness.

No records, files, or data, directly relating to an individual student, shall be made available to anyone without the consent and/or notification of the student, or of the parents or guardians of a student under 18, except in the following:

- The teachers and officials of the school district have a legitimate educational interest in such information.
- There has been a federal request for submission of student records in connection with the student's application for financial aid.
- The parent/guardian, and student, will be notified if officials of a school, to which a student intends to enroll, desire access to student records, or if a court has ordered access to such records.

For other investigations of student records, parental or student consent is needed.

**NOTICE OF NONDISCRIMINATION**

The Beecher Community School District does not discriminate on the basis of race, color, and national origin (Title VI of the Civil Rights Act of 1964), sex (Title IX of the Educational Amendments of 1972), disability (Section 504 of the Rehabilitation Act of 1973), or age (Age Discrimination Act of 1975) in its programs or activities.

The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Mr. Paul Baker (810) 591-9201

**STUDENT**

**CODE**

**OF**

**CONDUCT**

The Code of Student Conduct sets forth students' rights and responsibilities while at school and school-related activities, and the consequences for violating school rules.

When determining the appropriate action to be taken, school officials may use intervention strategies and/or disciplinary actions, depending upon the severity, or repetition, of the misconduct.

They also may use age and grade level of the student, circumstances surrounding the misconduct, impact of the student's misconduct on others in the school community, and other relevant factors.

The Code of Student Conduct will be administered uniformly and fairly, without partiality, or discrimination.

**WHEN AND WHERE THE CODE OF STUDENT CONDUCT APPLIES:**

The Secondary Code of Student Conduct applies before, during, and after school:

- When a student is at school. "At school" means in a classroom, else where on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event, whether or not it is held on school premises.
- When a student's conduct at any other time, or place, has a direct and immediate effect on maintaining order and discipline, or on protecting the safety and welfare of students or school district staff; and
- When a student is using school telecommunications networks, accounts, or other district services.

**ATTENDANCE PHILOSOPHY:**

The school district recognizes that regular attendance enables students to maximize benefits from the school's education programs, and places the responsibility on students to attend school on a daily basis, and on parents, or guardians, to send their children to school on a daily basis.

Regular and punctual attendance greatly impacts students' scholastic achievements. Each day's lesson is important to the individual student, and each student's participation in class contributes to the education of others.

Frequent absences and tardiness, for any reason, are certain to adversely affect students' schoolwork. Students, therefore, are expected to be in school every day except when illness, injury, or some providential condition beyond students' control prevents attendance.

**STUDENT RIGHTS AND RESPONSIBILITIES:**

Individual rights are linked to individual responsibilities and must be viewed in relationship to the safety, health, and welfare, of all students in the school.

Expectations of student conduct should be kept within the bounds of reasonable behavior expected of all members of the community.

Students should have freedom, and encouragement, to express their individuality in school, as long as their conduct does not intrude upon the freedom of others.

The preceding applies especially to the freedom of fellow students to receive instruction.

There must be a balance between individual freedom, and the orderly operation of a classroom.

All students must recognize the consequences of their language, manners, and actions toward other students, and school staff. Students must understand that they benefit from an orderly school operation and, as members of the school community, acknowledge their responsibility to promote a good learning environment.

**VIOLATIONS OF THE CODE OF STUDENT CONDUCT:**

The definitions of misconduct at each level are not all-inclusive, but merely representative, and illustrative. A student who commits an act of misconduct not listed herein is nonetheless subject to disciplinary action.

School district staff may use intervention strategies such as teacher/student conferences, auxiliary staff/student intervention, and teacher/parent/guardian contacts for Level I and Level II violations.

The staff will refer Level III violations directly to school administrators as a result of the serious and/or unlawful nature of the misconduct.

At the option of school administrators, a student accused of some violations of the Code of Student Conduct may be referred to a school social worker, or counselor, in conjunction with, or in lieu of, other disciplinary procedures.

Where the misconduct is subject to mandatory discipline under State law, however, the School Board will act to impose any mandatory sanctions.

#### **CONSEQUENCES FOR VIOLATIONS**

**After School Detention** - A student will receive after school detention as a result of the Progressive Discipline Policy. He or she will be required to report to the detention room immediately after school is dismissed (2:16 p.m. to 3:00 p.m. for middle school and 3:16 p.m. to 4:00 p.m. for high school) prepared to work on homework, enrichment activities or school projects. Failure to show up for detention will result in an automatic one (1) day In-school suspension the following day or as assigned.

#### **SHORT-TERM SUSPENSION:**

A short-term suspension occurs when a student is suspended for one (1) school day, up to and including ten (10) school days.

**During a short-term suspension, the student's rights and privileges of attending school, including extracurricular activities, are suspended.**

The student can make up work missed during the time of suspension, at the discretion of the administration.

#### **LONG-TERM SUSPENSION:**

A Long-term suspension is when a student is suspended for more than ten (10) school days. During a long-term suspension, the student's rights and privileges of attending school, including extracurricular activities, are suspended. Suspension for students covered under IDEA will be adhered to.

#### **EXPULSION:**

An expulsion occurs when the school district's Board of Education terminates the student's rights and privileges to attend school, including extracurricular activities. Expulsion for students covered under IDEA will be adhered to. Expulsion for students is for up to 180 school days as specified by the School Board, or State Law.

The parent/guardian of the student may petition the School Board to request the student's reinstatement to school, as permitted by State Law.

**LEVEL I VIOLATIONS:**

**1. Cheating/Academic Misconduct**

A student will not plagiarize, cheat, gain unauthorized access to, or tamper with, educational materials.

**COMPUTER/INTERNET USE**

The use of computers, the Internet, and all related technologies at Beecher Middle/High School, is a privilege, not a right. Failure to abide by school policies and procedures may result in the cancellation of that privilege.

School disciplinary action, and/or appropriate legal action, may be taken for violations that are unethical, or constitute a criminal offense. Serious violations may result in suspension, or expulsion.

All users must sign an "acceptable use" agreement annually. Students must have a parent/guardian sign the agreement. The agreement must be on file before school technologies are used.

**Acceptable Use:**

The use of Computers/Internet, and related technologies, must be in support of education, or research, and be consistent with the educational objectives of the Beecher Board of Education.

**Unacceptable Use:**

The following may result in detention, and/or cancellation of privileges:

- Use for personal and/or commercial activities.
- Use for product advertisement, political lobbying, unauthorized game playing, unauthorized "chat," or chain letters and unauthorized sites.
- Use of computers/technologies for plagiarism. This includes, but is not limited to, copying a computer file that contains another's assignment, and submitting it as your own, or using it as a model for your own; or knowingly allowing another to copy, or use, your computer files and submit it as his/her work.

- Accessing computers, software, computer data, or networks, without proper authorization.
- Remaining on line for excessive periods of time, or in such a manner as to disrupt others' use of the network.
- Use of disks, programs, games, etc., from outside the school without prior authorization.

**Serious Violations:**

Serious violations may result in probation, suspension, or expulsion from school, and include the following:

- Willful acts of sabotage, or vandalism, to hardware, or software. This includes the uploading, or creation, of viruses. (Violators will also be required to make restitution.)
- Attempting to remove or modify computer equipment, software, or peripherals without authorization.
- Circumventing normal resource limits, log-on procedures, and security regulations.
- Violating the copyright laws by illegal and unethical copying, or use of software.
- Using the computer/technology to harass or threaten others, which includes, but is not limited to, "flame" letters and transmission of confidential information.
- Accessing inappropriate, or controversial, information. This includes, but is not limited to, bomb making, terrorist activities, pornography, and inappropriate language.
- Misuse of network, or on-line, services.

Discipline under this section will result in academic sanctions in addition to other discipline.

**2. Defacement of Property**

A student will not willfully cause defacement of, or damage to, property of the school, or others.

Actions such as writing in school textbooks, or library books, damaging ceiling tiles, writing on desks or walls, carving into woodwork, desks, or tables, and spray-painting surfaces are acts of defacement.

**3. Disorderly Conduct**

A student will not harass others, or misbehave in a manner that causes disruption, or obstruction, to the educational process. Disruption caused by talking, making noises, throwing objects, or otherwise distracting another, constitutes disorderly conduct.

Behavior is considered disorderly if a teacher is prevented from starting an activity, or lesson, or has to stop instruction to address the disruption.

#### **4. Inappropriate Displays of Affection**

Students will not engage in inappropriate displays of affection, such as kissing, or long embraces of a personal nature.

#### **5. Inappropriate Dress and Grooming**

Clothing such as halter-tops, tube tops, spaghetti straps, tank tops (worn alone), mesh or "see-through" shirts, spandex (bike clothing), shirts that are midriff, and skirts, skorts, or shorts shorter than fingertip length, may not be worn to school.

Shirts/tops should be tucked in or overlap pants/skirt so that skin is not exposed. Short-shorts will not be permitted. Tops, shorts, and skirts cannot be "tight" and cleavage should not be exposed.

Undergarments should not be visible at any time. No sagging is permitted. Shoes that may pose a safety hazard are not to be worn at school. Hats, caps, and sunglasses are to be removed when entering the building. Other head attire such as scarves, do-rags, bandanas, head wraps, sweatbands, hair picks, etc. are not to be worn at school. **Attire in conformance to religious mandates will be permitted.**

Clothing with profanity suggestive or illicit language, and clothing advertising, promoting, and/or referring to alcohol, tobacco, and illegal drugs or related paraphernalia is inappropriate and will not be worn to school. Students are not permitted to wear offensive or inappropriate emblems, badges, insignia, or messages on clothing. Body piercing jewelry (with the exception of earrings) is limited to studs. Tattoos that are inappropriate or a disruption to the educational process must be covered.

Gang attire will not be permitted and any violation of this rule will be reported to the local law enforcement authorities. Dog collars with spikes, as well as chains

are not acceptable attire. Administration reserves the right to ban clothing or attire they deem disruptive or threatening to the orderly functioning of the school.

Large tote bags, backpacks, and gym bags are prohibited in the classroom. Coats are for exterior wear. Outer garments such as leather coats, varsity jackets, trench coats, troop coats, unlined jackets, etc. will not be worn in school.

#### **6. Insubordination/Unruly Conduct**

A student will not ignore, or refuse to comply with, directions or instructions given by school authorities.

Refusing to open a book, write an assignment, work with another student, work in a group, take a test, or do any other class or school-related activity not listed herein, is considered insubordination.

Refusing to leave a hallway, or any other location after being requested to do so by a school staff member, or running away from school staff when told to stop, constitutes unruly conduct.

#### **7. Leaving School Without Permission**

A student will not leave the school building, classroom, cafeteria, assigned area, or campus, without permission from authorized school personnel. **No student will be allowed to walk home during school hours without an adult.**

#### **8. Negligent or Improper Operation of a Motor Vehicle**

A student will not negligently operate a motor vehicle on school property, so as to endanger the property, safety, health, or welfare, of others.

#### **9. Possession of Inappropriate Personal Property**

A student will not possess personal property that is prohibited by school rules, or that is disruptive to teaching and learning, including but not limited to pornographic or obscene, material, laser lights, personal entertainment devices, computer games, electronic pagers or beepers, radios, television sets, cassette players, compact disc players, telephones, and other personal communication devices.

Certain devices may be permitted for health or other reasons, if approved by the administration, or his/her designee.

**10. Profanity and/or Obscenity Toward Students**

A student will not orally, in writing, electronically, or with photographs or drawings, direct profanity or insulting, obscene gestures toward any other student.

**11. Sexual Harassment**

A student will not use words, pictures, objects, gestures, or other actions relating to sexual activity or a person's gender that cause embarrassment, discomfort, or a reluctance to participate in school activities.

**12. Skipping**

Skipping is defined as not being in your assigned classroom at the assigned time and having no authorization to be elsewhere.

**13. Smoking**

A student will not smoke, use tobacco, or possess any substance containing tobacco in any area under the control of the school district, including all activities or events supervised by the school district.

**14. Excessive Tardiness**

A student will not fail to be in his or her place of instruction at the assigned time without a valid excuse more than ten times per quarter.

**15. Technology Abuse**

A student will not violate the district's "Technology Use Guidelines."

**16. Trespassing/ID Badges**

A student will not enter upon the premises of the school district, other than the assigned location, without authorization from proper school authorities, nor shall students fail to wear ID Badges during school hours after badges are issued.

If removed, suspended, or expelled from school, a student will not be allowed to return to the school premises.

## **17. Truancy**

A student will not fail to report to the his/her assigned class, or activity, without prior permission, knowledge, or excuse by the school, or parent/guardian.

Depending upon the severity, or repetition, a Level I violation may be reclassified as a Level II violation.

### **SCHOOL RESPONSES TO LEVEL I VIOLATIONS:**

The following discipline steps will be employed for Level I violations, at the discretion of the administration.

- Administrator/student conference, or reprimand;
- Administrator and teacher-parent/guardian conferences;
- Referrals and conferences involving various support staff, or agencies;
- Daily/Weekly progress reports;
- Behavioral contracts;
- Change in a student's class schedule;
- School service assignment;
- Confiscation of inappropriate item;
- Before-and/or After-school detention;
- Denial of participation in class and/or school activities;
- Other intervention strategies, as needed;
- Out-of-school suspension (short-term), from one (1) school day up to and four (4) school days;
- Law enforcement agency notification;
- Restitution/Restoration

### **LEVEL II VIOLATIONS:**

#### **1. Bullying/Harassment/Intimidation**

"Bullying, harassment, or intimidation," is a gesture, written, verbal, or physical act that a reasonable person, under the circumstances, should know will have the effect of harming a student, or damaging the student's property, placing a student in reasonable fear of harm to the student's person, or damage to the student's property, or that has the effect of insulting or demeaning a student, or group of students, in such a way as to disrupt or interfere with the school's educational mission, or the education of a student.

Bullying, harassment, or intimidation, includes, but is not limited to, gestures, written, verbal, or physical acts, that are reasonably perceived as being motivated by a student's religion, race, color, national origin, age, sex, sexual orientation, disability, height, weight, socioeconomic status, or by any other distinguishing characteristic.

## **2. Destruction of Property**

A student will not intentionally cause destruction of school property, or the property of others.

Actions that impair the use of something are destructive. Items including but not limited to: Ruining bulletin boards, ceiling tile, intentionally clogging the plumbing system, breaking light bulbs or fixtures, and damaging school equipment to the point where repair is necessary, are acts of property destruction.

## **3. Failure to Serve Assigned Detention**

A student will not fail to serve an assigned detention of which students and parents/guardians have been notified.

## **4. False Identification**

A student will not use another person's identification, or give false identification to any school official, with intent to deceive school personnel, or falsely obtain money or property.

## **5. Fighting**

A student will not physically fight with another person. Self-defense, or defense of others, may be taken into account in determining whether this provision has been violated.

## **6. Forgery**

A student will not sign the name of another person for the purpose of defrauding school personnel, or the Board of Education.

## **7. Fraud**

A student will not deceive another, or cause another to be deceived by false, or misleading, information in order to obtain anything of value.

## **8. Gambling**

A student will not engage in any game of chance, or contest, in which money or other items of monetary value are awarded to the winner, except for those games and contests authorized as official school functions.

## **9. Gang Activity**

A student will not, by use of violence, force, coercion, threat of violence, or gang activity, cause disruption, or obstruction, to the educational process.

Gangs are defined as organized groups of students and/or adults who engage in activities that threaten the safety of the general populace, compromise the general community order, and/or interfere with the school district's educational mission.

### **Gang activity includes:**

- a. Wearing or displaying any clothing, jewelry, colors, or insignia that intentionally identifies the student as a member of a gang, or otherwise symbolizes support of a gang.
- b. Using any work, phrase, written symbol, or gesture, that intentionally identifies a student as a member of a gang, or otherwise symbolizes support of a gang.
- c. Gathering of two or more persons for purposes of engaging in activities, or discussions, promoting gangs.
- d. Recruiting students for gangs.

## **10. Hazing**

A student will not haze or conspire to engage in hazing of another.

As used in this section, "hazing" includes any method of initiation, or pre-initiation, into a student organization or any pastime, or amusement, engaged in with respect to such an organization which causes, or is likely to cause, bodily danger, physical harm, personal harm, personal degradation, or disgrace.

The term "hazing" does not include customary athletic events, similar contests, or competitions.

**11.Improper, Negligent, or Reckless**

**Operation of a Motor Vehicle**

A student will not intentionally or recklessly operate a motor vehicle, so as to endanger the safety, health, or welfare of others on school property.

**12.Loitering**

A student will not remain, or linger, on school property without a legitimate purpose, and/or without proper authority.

Students, who have a legitimate purpose in remaining on school property after school hours, must remain in the authorized area.

**13.Profanity and/or Obscenity Toward Staff**

A student will not verbally, in writing, electronically, or with photographs or drawings, direct profanity or insulting, obscene gestures toward any school district staff member, or adult volunteer.

**14.Sexual Harassment**

A student will not make unwelcome sexual advances, request sexual favors, engage in verbal communication, or physical conduct of a sexual nature with or toward any other student, school district personnel, or adult volunteers.

**15.Threat/Coercion**

A student will not threaten another with bodily harm. A student will not coerce another to act, or refrain from acting.

**Depending upon the severity, or repetition, a Level II violation may be reclassified as a Level III violation.**

**SCHOOL RESPONSES TO LEVEL II VIOLATIONS:**

The following discipline steps will be employed for Level II violations at the discretion of the administration.

1. Any school response to a Level I violation, listed above;
2. Out-of-school suspension (short-term) for five (5) Days, up to seven (7) school days;

**(Fighting poses an immediate threat to student safety. In most cases, out-of-school suspension is imposed even for a first offense. The length of suspension will depend on severity, or repetition.)**

3. Recommendation to the Board of Education, or its designee, for long-term suspension, or expulsion.
4. Law enforcement agency notification; denial of driving privileges.

**LEVEL III VIOLATIONS:**

**1. Alcohol and Drugs**

A student will not possess, use, offer to buy or sell, or purport to buy or sell, a controlled substance, dangerous drug, prescription drug, counterfeit drug, intoxicating substance, or alcohol. Local law enforcement shall be notified.

A student legally in possession of prescribed medication (authorized by his/her physician and the district nurse) will not be in violation of this section.

**2. Arson (Starting a Fire)**

A student will not participate in the burning of any property or person.

If a student commits arson in a school building, on school grounds, or other school property, the School Board, or its designee, shall expel the student from the school district permanently, subject to possible reinstatement, pursuant to MCL 380.1311(5) and MCL 380.1311{2}).

"Arson" is a felony violation, as set forth in Chapter X of the Michigan Penal Code. MCL 750.71 to MCL 750.80 Local law enforcement shall be notified.

**3. Extortion**

A student will not make another person do any act against his or her will, by force, or threat of force, expressed or implied.

**4. False Fire Alarm or Bomb Report; Tampering with Fire Alarm System**

Unless an emergency exists, a student will not intentionally sound a fire alarm or cause a fire alarm to be sounded, nor will a student falsely communicate or cause to be communicated that a bomb is located in a building or on school property, or at a school-related event.

These acts are prohibited, irrespective of the whereabouts of the student. A student will not destroy, damage, or otherwise tamper with a fire alarm system in a school building.

If a student enrolled in grade 6 or above makes a bomb threat, or similar threat, directed at a school building, other school property, or a school-related event, the School Board or its designee shall suspend or expel the student from the school district for a period of time as determined in the discretion of the School Board, or its designee.

MCL 380.1311a{2} Local law enforcement shall be notified.

#### **5. Felony**

A student will not commit a criminal act that results in being convicted of, or, in some cases charged with, a felony offense.

#### **6. Fireworks**

A student will not possess, handle, transmit, conceal, or use any fireworks, or firecrackers.

#### **7. Interference with School Authorities**

A student will not interfere with administrators, teachers, or other school personnel by threat of force, or violence.

#### **8. Physical Assault**

A student will not physically assault another person.

If a student enrolled in grade 6 or above commits a physical assault at school against another student, then the School Board or its designee shall suspend or expel the student from the school district for up to 180 school days.  
MCL 380.1310(1)

If a student enrolled in grade 6 or above commits a physical assault at school against a person employed by, or engaged as a volunteer or contractor by the School Board, then the School Board, or its designee, shall expel the student from the school district permanently, subject to possible reinstatement under MCL 380.1311a(5) and MCL 380.1311a(1). Local law enforcement shall be notified.

"Physical assault" means intentionally causing, or attempting to cause, physical harm to another through force, or violence. MCL 380.1310{3}{b}, MCL 380.1311a{12}{b}.

**9. Robbery**

A student will not take, or attempt to take, from another person any property, by force or threat of force, expressed or implied.

**10. Sexual Assault**

A student will not sexually assault another person. If a student commits criminal sexual conduct in a school building, on school grounds or any other school property, the school board or its designee shall expel the student from the school district permanently, subject to possible reinstatement, pursuant to MCL 380.1311(5) and MCL 380.1311{2}.

"Criminal sexual conduct" is a violation as set forth in Chapter LXXVI of the Michigan Penal Code. MCL 750.520b to MCL 750.250g Local law enforcement shall be notified.

**11. Theft or Possession of Stolen Property**

A student will not, without permission of the owner or custodian of the property, take property, or have in his or her possession property, valued at more than \$100.00 that does not belong to the student. Local law enforcement shall be notified.

**12. Verbal Assault Against an Employee**

If a student enrolled in grade 6 or above commits a verbal assault, as defined by School Board policy, at school against a person employed by or engaged as a volunteer or contractor by the school board, then the school board or its designee shall suspend or expel the student from the school district for a period of time as determined at the discretion of the school board or its designee. MCL 380.1311a{2}

### **13.Weapons: Dangerous Instruments**

A student will not possess, handle, transmit, or use a dangerous instrument capable of harming another person.

A "dangerous instrument" means any device intended to cause injury or bodily harm, any device used in a threatening manner that could cause injury or bodily harm, or any device that is primarily used for self-protection.

Dangerous instruments include, but are not limited to, chemicals, pepper gas or like substances, stun guns, BB guns, pellet guns, razors, or box cutters. Local law enforcement shall be notified.

### **14.Weapons: Dangerous Weapons**

A student will not possess, handle, transmit, or use as a dangerous weapon, an instrument capable of harming another person.

A "dangerous weapon" means a firearm, dagger, dirk, stiletto, knife with a blade over three inches in length, pocketknife opened by a mechanical device, iron bar, or brass knuckles.

MCL 380.1313

A "firearm," as defined in section 921, title 18 of the United States Code (18 U.S.C. & 921) means:

- Any weapon (including a starter gun) which will or is designed to, or may readily be converted to expel a projectile by action of an explosive;
- The frame or receiver of any such weapon;
- Any firearm muffler or firearm silencer; or
- Any destructive device.

The term "firearm" does not include an antique firearm (18 U.S.C. & 921).

State law requires the School Board, or its designee, to permanently expel from the school district a student who possesses a "dangerous weapon" in a "weapon-free school zone," subject to possible reinstatement, pursuant to MCL 380.1311 (5) and MCL 380.1311{2}. However, the School Board is not required to expel a student for possessing a weapon if the student

establishes in a clear and convincing manner at least one of the following:

- The object or instrument possessed by the student was not possessed by the student for use as a weapon, or for direct or indirect delivery to another person for use as a weapon;
- The weapon was not knowingly possessed by the student;
- The student did not know or have reason to know that the object or instrument possessed by the student constituted a dangerous weapon;
- The weapon was possessed by the student at the suggestion, request, or direction, or with the expressed permission of school, or police authorities.
- "Weapon-free school zone" means school property and a vehicle used by a school to transport students to or from school property. MCL 750.237a
- "School property" means a building, playing field, or property used for school purposes to impart instruction to children, or used for functions and events sponsored by a school, except a building used primarily for adult education, or college extension courses. MCL 750.237a

If a dangerous weapon is found in the possession of a student while the student is in attendance at school or a school activity, or while the student is en-route to or from school on a school bus, the superintendent, or the school district, or intermediate school district, or his or her designee, shall immediately report that finding to the student's parent or legal guardian and the local law enforcement agency. MCL 380.1313{1}

#### **15.Weapons: Use of Legitimate Tools as Weapons**

A student will not use a legitimate tool, instrument, or equipment as a weapon including, but not limited to, pens, pencils, compasses, or combs, with the intent to harm another. Local law enforcement shall be notified.

### **SCHOOL RESPONSES TO LEVEL III VIOLATIONS:**

The following disciplinary steps will be employed for Level III violations at the discretion of the administration and in compliance with IDEA.

- Recommendation to the Board of Education, or its designee, for long-term suspension, or expulsion;

{Drug-related behaviors pose an immediate threat to student safety. In all Level III drug-related cases, out-of-school suspension is imposed even for the first offense.}

- Placement in an alternative education program, or transfer to another building.
- In the event a student is expelled for possession of a dangerous weapon in a weapon-free school zone, arson in a school building or on school grounds, or criminal sexual conduct in a school building or on school grounds, the School Board shall ensure that, within three days after the expulsion, an official of the school district refers the individual to the appropriate county department of the Department of Human Services or County Community Mental Health Agency, and notifies the individual's parent or legal guardian, or if the individual is at least age 18, or is an emancipated minor, notifies the individual of the referral. MCL 380.1311{4}
- Requesting an emotional, behavior, and/or chemical dependency evaluation and treatment and/or counseling recommendation.

The intervention strategy or discipline may require the student to follow any or all treatment recommendations of the evaluation. The evaluation must be from a source approved by the administration.

**Suspension of a Student by a Teacher** The Board recognizes that it may be necessary for a teacher to remove a student from class for conduct which is disruptive to the learning environment, and that such removals are not subject to a prior hearing, provided said removal is for a period of less than twenty-four (24) hours. However, if an emergency removal may result in a suspension, then due process must be ensured.

A student may be removed from a class, subject, or activity for (1) day by his/her teacher for certain conduct as specified in the Code of Conduct.

A student so removed will be allowed to attend other classes taught by other teachers during the term of the one (1) day removal.

A teacher may suspend a student from the teacher's class, subject, or activity for up to one full school day if the teacher has good reason to believe that the student engaged in any conduct set by the Board of education as suspendable by a classroom teacher.

If the teacher suspends the student, the teacher shall contact the office so the student can be removed from class by security, and will, in a time-frame no later than the end of the hour, send a misconduct referral for appropriate action to be taken, consistent with the Code of Student Conduct which calls for action to be taken within a 24 hour time period.

If the student remains in school on the day of the incident, the student shall be under appropriate supervision. The student will not be returned that school day to the class, subject, or activity from which he or she was suspended.

As soon as possible after the teacher-imposed suspension, the teacher shall contact the student's parent/guardian and schedule a parent-teacher conference to discuss the suspension.

If possible, the parent-teacher conference should be scheduled during the teacher's non-instructional time, or before or after school. The teacher must report the outcome of the parent-teacher conference to the appropriate administrator in writing within five school days.

Whenever practicable, a school counselor and/or school social worker should attend the conference. A school administrator will attend the conference. MCL 380.1309

For all other conduct, the teacher must handle the matter in accordance with the standard disciplinary process used in the school building.

The teacher may elect not to exercise the suspension rights provided in this policy, and handle the matter in accordance with the standard disciplinary process used in the school building.

**Failure to Follow Prescribed Intervention Strategy: Separate Violation**

If a student fails to comply with the terms of the disciplinary action, such failure is a separate violation of the Code of Student Conduct, at the same level for which the student was initially disciplined; the student may be disciplined for the additional violation.

**Staff Authority**

The authority of any member of the school staff extends to all school district students while the students are on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event, whether or not it is held on school premises.

**School Activities**

A student who is suspended from school for any reason will not be allowed to practice, participate in, or attend any school activity, regardless of location, during the suspension (including weekends and/or holidays).

**Maintaining Class Progress**

When appropriate in the judgment of administration, a suspended student may maintain academic progress under the terms and conditions set by the administrators.

**DUE PROCESS PROCEDURES**

**Short-Term Suspension**

Except in extraordinary circumstances, alleged violations of the Code of Student Conduct are initially handled at the student's school.

If a short-term suspension is contemplated, administration shall provide the student with oral or written notice of the charges or allegations, and an explanation of the evidence or basis for the charges.

The student shall be given the opportunity to present an explanation, or a differing statement of the facts.

If the misconduct is found, the principal may authorize disciplinary action in accordance with the Code of Student Conduct, including short-term suspensions.

Students whose presence pose a continuing danger to persons or property, or an ongoing threat of disrupting the educational

process, may be immediately removed from the school without prior notice, explanation, or opportunity to respond.

In such cases, the above procedures shall be provided as soon as practical. The student and parent/guardian shall be notified of the circumstances and action taken.

#### **SHORT TERM SUSPENSION APPEAL PROCEDURE**

- A. Should the student, and parent or guardian, request a review for the student regarding the suspension, that review shall be held before the building administration.\*
- B. A review at the building level shall be held within three (3) school days of the suspension unless parents request a delay. A delay may be granted for as long as one week. If a student review does not occur within a week, the disciplinary action will go into effect.
- C. During the appeals process, said student shall remain in class unless the offense is deemed a threat to others or so extremely disruptive that the student's presence interferes with the rights of others.

Students who have appealed a suspension may not attend or participate in after school activities, clubs, sports etc., while the appeal is pending.

The building administrators are the final level of appeal on short-term suspensions, except in cases where the building administrator was the suspending individual or a witness against the student.

In such cases, the appeal shall be directed to the Superintendent whose decision shall be final.

#### **LONG-TERM Suspension or Expulsion**

If recommended by the building administration the Board of Education, or its designee, shall conduct a hearing to determine whether to impose a long-term suspension, or expulsion.

The student and parent/guardian shall be notified of the allegation; the recommended disciplinary action, the time, date, and location of the hearing; and their right to attend and participate in the hearing.

The Board of Education, or its designee, shall conduct a hearing, which may be recorded. The student shall be advised of the alleged violation and be given an explanation of the facts. The explanation may include the written or oral testimony of others.

At the request of the student, or the student's parents, the Board of Education may meet in a closed session to "consider the dismissal, suspension, or disciplining of a student." MCL 15.268{b}

An attorney, or other adult may represent the student and parent/guardian at the hearing. Written or oral evidence may be presented at the hearing on behalf of the student.

After the hearing, the Board of Education, or its designee, shall issue a decision, including a determination of disciplinary action.

**Appeal to Board of Education for Reconsideration**

A student aggrieved by the decision of the Board of Education may, within five (5) days of receipt of the decision, petition the Board of Education for the opportunity to request review or reconsideration by the Board, or its designee.

The petition shall be in writing and contain the reasons that the Board or its designee's decision should be reviewed or reconsidered.

The Board of Education may grant or deny the request for an appeal or request for reconsideration.

**Suspension and Expulsion of Students Receiving or Otherwise Eligible for Special Education**

Students previously identified under state and federal regulations as eligible for special education are entitled to an extra measure of consideration for the disability in student discipline procedures.

Also, other due process provisions are triggered for any student if a review of a student's record indicates significant prior knowledge about a potential, but unidentified, disability.

School personnel are advised to consult with their local intermediate district administrators regarding special education and to refer to the most recent edition of Special

Education Considerations in Student Disciplinary Procedures  
(Michigan Department of Education).

**Interviews of Students by Police or Other Public Agencies:**

The school district endeavors to cooperate with law enforcement agencies. Law enforcement officials may interview students in school. School officials will grant law enforcement interviews with a student after considering the (1) type of incident; (2) seriousness of the incident process; and (5) whether time is of the essence.

When practical, school personnel will be present during the police interview, and an attempt will be made to contact the parent/guardian prior to the interview. If the student is a minor and the parent was not present during the interview, the parent/guardian will be notified by the building administration that an interview has taken place.

**Notification of Law Enforcement Agencies**

State law requires each school board to comply with the statewide school safety policy adopted by the Superintendent of Public Instruction, Attorney General, and Director of Michigan State Police on October 4, 1999. MCL 380.1308. The statewide school safety policy requires the following types of incidents occurring at school be reported to a local law enforcement agency:

- Armed Student
- Robbery or Extortion
- Suspected Armed Robbery
- Unauthorized Removal of Students
- Weapons at School
- Threat of Suicide
- Death or Homicide
- Suicide Attempt
- Drive-By Shooting
- Larceny (Theft)
- Physical Assault
- Intruders (Trespassers)
- Bomb Threat
- Illegal Drug Possession/Use

## ATHLETIC EVENT SCHEDULES



### Varsity Football

8/28/09	Saginaw Buena Vista	Away	7:00 p.m.
9/3/09	Goodrich	Home	7:00 p.m.
9/11/09	Flint Northwestern	Home	7:00 p.m.
9/19/0	Mt. Morris	Away	1:00 p.m.
9/25/09	Lake Fenton	Away	7:00 p.m.
10/2/09	Lakeville (HOMECOMING)	Home	7:00 p.m.
10/9/09	Montrose	Home	7:00 p.m.
10/16/09	Durand	Away	7:00 p.m.
10/23/09	Atherton	Home	7:00 p.m.

### J.V. Football

8/27/09	Saginaw Buena Vista	Home	6:00 p.m.
9/2/09	Goodrich	Away	6:00 p.m.
9/10/09	Northwestern	Away	6:00 p.m.
9/17/09	Mt. Morris	Home	6:00 p.m.
9/24/09	Lake Fenton	Home	6:00 p.m.
10/1/09	Lakeville	Away	6:00 p.m.
10/8/00	Montrose	Away	6:00 p.m.
10/15/09	Durand	Home	6:00 p.m.
10/22/09	Atherton	Away	6:00 p.m.



### Volleyball (Varsity)

9/2/09	Flint Northwestern	Home	6:00 p.m.
9/10/09	Byron	Home	6:00 p.m.
9/17/09	Bendle, Bentley, Mt. Morris @ Mt. Morris	Away	6:00 p.m.
9/23/09	Flint Northern	Away	6:00 p.m.
9/28/09	Atherton, Bendle, Montrose @ Beecher	Home	6:00 p.m.
9/30/09	Flint Northwestern	Away	6:00 p.m.
10/1/09	Lake Fenton	Away	6:00 p.m.
10/8/09	Mt. Morris, Hamady, Goodrich @Goodrich	Away	6:00 p.m.
10/10/09	Invitational @ Beecher	Home	10:00 a.m.
10/12/09	Bendle	Away	6:00 p.m.
10/15/09	Flint Northern	Home	6:00 p.m.
10/19/09	Durand, Mt. Morris, Genesee @ Genesee	Away	6:00 p.m.
10/20/09	Genesee Christian	Home	6:00 p.m.
10/22/09	Bendle, New Lothrop, Lakeville @ Lakeville	Away	6:00 p.m.

10/29/09	Genesee Christian	Away	6:00 p.m.
10/31/09	GAC Tournament @ Mt. Morris	Away	TBA
11/2-11/5	Districts	TBA	TBA

**JV Volleyball QUAD**

9/17/09	Bendle, Mt. Morris, Bentley @ Bentley		6:00 p.m.
9/28/09	Atherton, Montrose, Bendle @ Bendle		6:00 p.m.
10/8/09	Goodrich, Hamady, Mt. Morris		6:00 p.m.
10/19/09	Genesee, Mt. Morris, Durand @ Durand		6:00 p.m.
10/22/09	Bendle, Lakeville, New Lothrop @ Beecher		6:00 p.m.
10/14/09	International Academy	Away	4:30 p.m.



**Middle School Football**

9/23/09	Mt. Morris	Away	4:30 p.m.
9/30/09	Montrose	Home	4:30 p.m.
10/7/09	Lakeville	Home	4:30 p.m.
10/14/09	Goodrich	Away	4:30 p.m.
10/21/09	Durand	Home	4:30 p.m.
10/28/09	Mt. Morris	Away	4:30 p.m.



### Middle School Girls Basketball

9/14/09	Flint Southwestern	Home	4:30 p.m.
9/16/09	Byron	Home	4:30 p.m.
9/21/09	Montrose	Home	4:30 p.m.
9/23/09	Hamady	Away	4:30 p.m.
9/28/09	Lake Fenton	Home	4:30 p.m.
9/30/09	Bye		
10/5/09	Atherton	Away	4:30 p.m.
10/7/09	Dryden	Away	4:30 p.m.
10/12/09	Genesee	Away	4:30 p.m.
10/14/09	International Academy Of Flint	Away	4:30 p.m.
10/19/09	Goodrich	Home	4:30 p.m.
10/21/09	Holmes	Away	4:30 p.m.
10/26/09	Durand	Home	4:30 p.m.

**FIRST SEMESTER**

Class	Subject	Room Number	Teacher
0 Hour			
1st Hour			
2 <sup>nd</sup> Hour			
3 <sup>rd</sup> Hour			
4 <sup>th</sup> Hour			
5 <sup>th</sup> Hour			
6 <sup>th</sup> Hour			
7 <sup>th</sup> Hour			

**SECOND SEMESTER**

Class	Subject	Room Number	Teacher
0 Hour			
1st Hour			
2 <sup>nd</sup> Hour			
3 <sup>rd</sup> Hour			
4 <sup>th</sup> Hour			
5 <sup>th</sup> Hour			
6 <sup>th</sup> Hour			
7 <sup>th</sup> Hour			

INSTRUCTIONS TO PARENTS/GUARDIANS:

Please sign and return this page to your child's first hour teacher after reading this Code of Student Conduct, discussing it with your child, and obtaining your child's signature.

**BOARD OF EDUCATION**  
**BEECHER COMMUNITY SCHOOL DISTRICT**  
ACKNOWLEDGEMENT OF RECEIPT OF STUDENT HANDBOOK AND CODE OF  
STUDENT CONDUCT

First Hour Teacher \_\_\_\_\_

Distribution Date \_\_\_\_\_

As the parent/guardian of \_\_\_\_\_,  
I have read and discussed the Student Handbook and Code of  
Student Conduct with my child.

\_\_\_\_\_  
Parent/Guardian's Signature Date \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian's Signature Date \_\_\_\_\_

\_\_\_\_\_  
Student's Signature Date \_\_\_\_\_

\*As a student, I have read the rules explained to me and I had the opportunity to ask clarifying questions.

\*A copy of this form will be sent home with your child. Please sign and return to your child's first hour teacher.

